The Catholic Church of the TRANSFIGURATION
Welcome ▪ Celebrate ▪ Grow ▪ Serve

Budget Request Form
Fiscal Year 2023-2024

This form is to be completed by ministry leaders on an annual basis to request funding on the Church Budget. Complete form in its entirety.

DATE: _____NAME & Ministry_____

PHONE_____ EMAIL _____

What is the mission statement/plan of your ministry for the next fiscal year (be specific, list goals and initiatives you plan to achieve?

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Continue on back is needed

IMPORTANT CONSIDERATIONS

Transfiguration's budget is more than just a set of numbers relating to the expense of particular departments. The Budget is the annual mission plan for the Church and is one of the most important documents at Transfiguration. We hope you prepare your request prayerfully and thoughtfully to best carryout your particular ministry mission and church mission.

Please think ahead. Throughout the year you should begin compiling a list of expenditures in which your ministry will require for the next fiscal year.

Please complete this form and deliver to the church office next week if possible.

And or emailed to jbell@transfiguration.com

If you have any questions please feel free to call 678-223-7319.

Office Use Only: Rec'd date _____

Approved_____ Amount _____

Expected Expense itemized list:

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Expected Expense itemized list:

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List out any Parish Wide Events and Ministry events outside of your normal meetings.

Event planned: _____

Date: _____

Purpose:

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Event planned: _____

Date: _____

Purpose:

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Event planned: _____

Date: _____

Purpose:

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Event planned: _____

Date: _____

Purpose:

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Thank you for supporting the mission of Transfiguration Catholic Church